



TOWN OF HUACHUCA CITY

The Sunset City

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**HUACHUCA CITY PLANNING AND ZONING MINUTES
REGULAR MEETING AT 7:00^{PM}
WEDNESDAY, SEPTEMBER 7, 2016**

Present:

Commissioner: Johann Wallace

Chair: Randy Keeling

Vice Chair:

Commission Members: Rod Peiren
Mary Charlton
Carol Vaughn

Zoning Official: Dr. Jim Johnson

Absent: Tiffany Chavez

A. **Call to Order and Pledge of Allegiance (7:00 PM)**

B. **Roll Call**

C. **Approve the Minutes of August 3, 2016 Regular Planning and Zoning Meeting**
Motion made by *Ms. Vaughn* to approve the Minutes of July 6, 2016, seconded by
Ms. Charlton

4-0 Motion Carried

D. **Zoning Administrator Report**

Dr. Johnson stated the RV ordinance affected 52 properties. There has been a 58% success rate with the residents. The office will be sending out NOV's in the next week.

E. **Call to the Public [3 minute limit] Agenda Items Only. (See below)**
None

F. **Unfinished Business**

1. Discussion and/or Action [CHAIR]: General Plan Update status

Motion made by Mr. Keeling to open for discussion, seconded by Ms. Charlton

2. Discussion and/or Action [CHIAR]: Sign Code Update

Motion made by Mr. Keeling to open for discussion, seconded by Mr. Pieren

G. **New Business.**
None

H. **Current Events; Commissioner Comments or Announcements**
Pursuant to A.R.S. 38-431.02 (K), the Commissioners will not propose, discuss, deliberate or take legal action at the meeting on any matter brought up under this item, unless the specific matter is already properly noticed on the agenda for legal action.”

Motion made by Mr. Keeling to open for discussion, seconded by Mr. Pieren

I. **Call to the Public [3 min. limit] Issues within the auspices of the Huachuca City P & Z Committee.**

None

J. **Adjournment (7:15 PM)**

Motion made by Mr. Keeling to adjourn, seconded by Ms. Vaughn

4-0 Motion Carried

Approved by Randy Keeling on October 5, 2016

Randy Keeling

Attest: _____
Town Clerk Tammy J. Mitchell, MMC

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Town of Huachuca City held on September 7, 2016. I further certify that the meeting was duly called, and a quorum was present.

Tammy J. Mitchell, MMC, Town Clerk/Administrator